



Saskatchewan
Learning

Teacher Services
4635 Wascana Parkway
REGINA SK S4P 3V7
(306) 787-6085
Fax: 787-1003

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Educator ID (for office use)

Application for a Teacher's Certificate

1. Social Insurance Number:

ENCLOSE: **verified*** photocopy of Social Insurance Number card.

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2. Date of Birth:

ENCLOSE: **verified*** photocopy of Birth Certificate/Passport.

DAY	MONTH	YEAR					

3. Current Full Legal Name: (Please Print)

Surname

Given Names (In Full)

Former names: (Please Print)

Surname

Given Names (In Full)

Surname

Given Names (In Full)

Surname

Given Names (In Full)

Effective Date:

DAY	MONTH	YEAR

DAY	MONTH	YEAR

DAY	MONTH	YEAR

For each name change, please attach information along with **verified*** copies of Certificate of Change of Name and/or Marriage Certificate.

* **“Verified”** means: a photocopy signed by a lawyer, notary public, commissioner of oaths, principal or director of education who can attest that “this is a true copy of the original document”. If you wish to forward original documents, they will be returned to you.

4. Mailing Address:

Phone () _____ - _____

Postal Code _____

5. High School:

(Please forward official transcripts if high school standing is not confirmed on post secondary transcripts or if high school was completed outside Canada.)

NAME OF SCHOOL AND LOCATION	GRADE COMPLETED	DATE COMPLETED

6. Post Secondary Education:

(Please have official transcripts from all colleges and universities sent directly to our office.)

NAME OF INSTITUTION/UNIVERSITY AND LOCATION	LENGTH OF PROGRAM	DEGREE OR DIPLOMA	DATE COMPLETED

7. Technical/Vocational Training:

(Please have **official transcripts** from technical institutions sent directly to our office and forward a **verified*** copy of the diploma, certificate or Journeyman's Certificate.)

NAME OF TECHNICAL INSTITUTION AND LOCATION	LENGTH OF COURSE	CERTIFICATE/ DIPLOMA	DATE COMPLETED

8. Teaching Certificates Held (if any):

List all teaching certificates you have held. Include lapsed or temporary certificates. Please contact the Department of Education or other authority that issued your last certificate and request that a Statement of Professional Standing be sent directly to our office.

PROVINCE, STATE or COUNTRY	CERTIFICATE TYPE/NAME	DATE ISSUED

9. Teaching Experience (if any):

PROVINCE, STATE or COUNTRY	NUMBER OF YEARS	DATES

10. Confidential Disclosure:

Have you ever held a teacher's certificate or qualification to teach that has been suspended or cancelled? Yes No

Have you ever been convicted of, or are you presently charged with any criminal offence of a sexual nature? Yes No

Have you ever been convicted of, or are you presently charged with, any criminal offence involving a minor? Yes No

If you have answered yes to any of the above questions, please attach details.

11. Employment Information:

Pending the outcome of your application for a teacher's certificate, have you received an offer of employment as a teacher or substitute teacher in Saskatchewan? Yes No

If yes, indicate the name of your school division/employer and the date you will commence employment below:

Name of school division/employer

Commencement Date

12. Declaration:

I hereby declare that the above information is true, correct and complete to the best of my knowledge. I authorize Saskatchewan Learning, at its discretion, to conduct a Criminal Record Search or I will provide the same to the department upon request.

Signature of Applicant

Date

This application will not be processed unless accompanied by the \$75.00 fee. Other information and documents may be requested at the discretion of Teacher Services in order to determine your eligibility for a teacher's certificate.

NOTICE: Pursuant to Section 26(2) The Freedom of Information and Protection of Privacy Act, this information is collected for the purpose of determining the applicant's eligibility for a Saskatchewan teacher's certificate in accordance with Section 3 of The Teacher Certification and Classification Regulations and for the purposes of assisting any other jurisdiction in Canada to determine the applicant's eligibility for a teacher's certificate in such other jurisdiction. Personal information will be used only for the purpose for which it is collected and will not be disclosed except in accordance with The Act.